

INTERNAL USE ONLY

5 JAN 1960

Through: Chief, Supply Division, Office of Logistics
Chief, CI Staff, DD/P

Chief, Records Management Staff, Management Staff

Removal of Stationery Items from the Supply System

1. On the basis of discussions with [] Stock Management, and subsequent investigation, it is recommended that the following items be removed from the supply system for the reasons given:

a. Stock No. 7-7530-005-5434, paper bond, 25% rag white, sub 20 per 500 sheets 17 x 22 in., 8 x 10 $\frac{1}{2}$ in. sheet size commercial water marked. Reasons: (1) A comparable bond (Stock No. 7-7530-246-4716) is available. (2) Commercially watermarked letter size stationery should be restricted to the commercial size, namely 8 $\frac{1}{2}$ " x 11". This size is available under Stock No. 7-7530-005-5110.

b. Stock No. 7-7530-005-1072, paper bond, chemical wood white sub 20 per 500 sheets 17 x 22 in., 8 x 10 $\frac{1}{2}$ in. sheet size non-watermarked. Reasons: (1) Only one ream was issued in FY 58; 20 in. FY 59. (2) Non-watermarked paper (chemical wood, white, substance 16) is available under Stock No. 7-7530-245-3562.

2. You may refer any questions on this matter to [] extension []

Concurrence:

Chief, CI Staff

Date

Distribution:

Orig & 1 - Addressee

1 - CI Staff

✓ 1 - RMS

Mgt/S/RMS

skm (4 Jan. 1960)